



Assurance Manager

Position Type: Full-Time

Location: Kingston

Do you imagine yourself in an organization where you honestly feel that you are making a difference; doing work that is interesting and challenging? Are you a talented CPA frustrated by a piecework approach to accounting? Then you should seriously consider a career at Wilkinson & Company LLP.

As Eastern Ontario's leading regional accounting firm, we serve a broad range of industries and not-for-profit organizations providing our staff with extensive experience as well as interesting and challenging work.

Our holistic approach fosters initiative, confidence and professional growth. As an accountant at Wilkinson, you are responsible for all aspects of the engagement and are encouraged to develop long-term meaningful relationships with your clients. In a supportive and collaborative atmosphere, you will gain experience in all facets of the industry from financial reporting and assurance to tax planning and compliance; enabling you to remain versatile, engaged and grow professionally.

Who We Are

We offer a small firm feel with the opportunity for work-life balance, yet our staff, resources, and technical knowledge could rival any national firm. Wilkinson & Company LLP continues to grow and prosper; we are leaders in our field and committed to service excellence. We work as a team, for the firm, our clients, and for each other. At Wilkinson & Company LLP you will be given every opportunity to reach your full potential and enjoy a rewarding and prosperous career.

What You Will Be Responsible For:

In this position, you will be working closely with and managing our team of enthusiastic and skilled accounting professionals to provide high quality work and personal service to a wide variety of clients and industries.

Reporting to Partners, you will be responsible for:

- Reviewing (and amending as necessary) all Review and/or Compilation Engagement documents to be issued to the client including working papers, financial statements, planning documents, notes, attached schedule, management letters and tax returns
- Providing constructive criticism of working papers for Review and/or Compilation Engagements and offering guidance and direction to staff working on the file

- Actively engages in networking opportunities with referral sources and business development with potential and/or existing clients
- Attends the Assurance and/or Compilation Engagement final meeting with the client contributes towards discussions
- Identifying planning opportunities for clients
- Ensuring all queries and outstanding points have been resolved satisfactorily
- Assisting with the client billing process
- Delegating sections of the file to junior staff members based on their knowledge, experience and capabilities and ensuring that staff are properly supervised during completion of each procedure
- Coaching staff by providing support and development and by conducting performance evaluations, if deemed appropriate

What You Will Bring to the Role:

- Graduate of a University Accounting Program or equivalent.
- CPA or CPA, CA designation (or working towards).
- Five + years of post-designation experience in a public accounting firm is an asset.
- Thorough understanding of GAAP/GAAS, ASPE, CAS and CIS and Canadian Taxation
- Innovative and strategic thinking; skilled at time management and report writing.
- Exceptional communication and interpersonal skills.
- Proven ability to lead a team of professionals.
- Desire to take on new challenges and leadership opportunities.
- Ability to learn new programs quickly.

Why Wilkinson?

- Future leadership and advancement opportunities!
- Opportunity for flexible, compressed, or modified work weeks!
- Paid overtime including the opportunity to take up to two weeks per year off in lieu of overtime payment!
- Fridays off – 8 days between July 1 and Labour Day!
- Opportunity to take summers off unpaid (June 30 to September 1)!
- Comprehensive benefits plan!

Applicants MUST provide a cover letter in addition to their resume.

We thank all applicants for your interest in working for Wilkinson & Company LLP. Only those applicants who have been selected for an interview will be contacted.

Accommodation will be provided to applicants to enable equitable participation in the recruitment process.